



# The Corporation of the Township of Otonabee-South Monaghan

Requires a

## General Seasonal Labourer

The Township of Otonabee-South Monaghan is presently accepting applications for the position of “**General Seasonal Labourer.**” This position falls under the operational umbrella of two divisions – Public Works and Waste Management.

As a General Seasonal Labourer, you will be responsible for working alongside the public works personnel & the Waste Management Co-ordinator.

### Core responsibilities:

- General labour and maintenance duties which may include but not limited to: tree and brush cutting and chipping, sign maintenance, patching operations, road maintenance, sweeping, grass cutting, shovelling, raking, lifting, cleaning, garbage pick-up, general vehicle and equipment maintenance;
- Operating equipment safely and competently;
- Following prescribed health and safety procedures including wearing personal protective equipment;
- Assist with the receipt and transferal of household garbage, recycling materials, household hazardous waste, and items suitable for reuse
- Accurate daily record keeping ;
- Maintain transfer station site to required standards
- Other duties as assigned

### The successful candidate will possess:

- Grade 12 education or equivalent
- Minimum 3 months’ experience working in a related field
- Ability to handle physical effort and exertion
- Knowledge and understanding of proper safety procedures
- Must show initiative and ability to take direction and be able to work with minimum supervision
- Basic computer skills (MS Office)
- Valid Ontario driver’s licence

Good interpersonal skills are necessary, along with the ability to work on an “as needed” basis, in relation to weekends, etc. The range of pay for a fully qualified applicant is \$20.76 per hour (2025 rate). A clean driver’s abstract and clean criminal records check must be provided by the successful candidate before a job offer is accepted.

A copy of the complete job description is posted on the Township Website at [www.osmtownship.ca/jobs](http://www.osmtownship.ca/jobs) or is available for pick up at the Municipal Office, 20 Third Street, Keene, Ontario (705) 295-6852.

Qualified applicants are invited to submit a detailed resume, outlining qualifications, and related experience by email with “**Application for General Seasonal Labourer**” in the subject line **no later than 12:00pm on Wednesday, May 14 , 2025** to the attention of **Human Resources by email at** [hr@osmtownship.ca](mailto:hr@osmtownship.ca).

We thank all applicants who apply for this position but advise that only those applicants selected for an interview will be contacted. In accordance with the Municipal Freedom of Information & Protection of Privacy Act, personal information is collected under the authority of the Municipal Act, 2001, S.O. 2001, c.25 as amended and will be used for the purpose of candidate selection. The successful candidate will be required to provide a clean criminal records check prior to acceptance of any written acceptance of a job offer. The Township of Otonabee-South Monaghan is an equal opportunity employer that is committed to inclusive, barrier-free recruitment and selection processes. The Township of Otonabee-South Monaghan is also committed to providing accommodation for people with disabilities. If you require accommodation, we will work with you to meet your needs. If contacted for an employment opportunity, please advise if you require accommodation.

Posted: April 29, 2025