



Date Received: \_\_\_\_\_

Date file deemed complete & Fee Received: \_\_\_\_\_

File Name/No. \_\_\_\_\_

Roll No. \_\_\_\_\_

**APPLICATION FOR AMENDMENT TO  
ZONING BY-LAW #12-79 (Otonabee)  
-or- #74-8 (South Monaghan), AS AMENDED  
(Section 34 of the Planning Act, R.S.O. 1990, c. P.13, as amended)**

**Township of Otonabee-South Monaghan in the County of Peterborough**

1. Name of Applicant:

\_\_\_\_\_

3. Address:

\_\_\_\_\_  
\_\_\_\_\_

5. Telephone: \_\_\_\_\_

7 Fax: \_\_\_\_\_

9. Email: \_\_\_\_\_

2. Name of Agent: (if the applicant is an agent authorized by the owner)

\_\_\_\_\_

4. Address:

\_\_\_\_\_  
\_\_\_\_\_

6. Telephone: \_\_\_\_\_

8. Fax: \_\_\_\_\_

10. Email: \_\_\_\_\_

11. If known, the name(s) and address(es) of holder(s) of any mortgages, charges or other encumbrance(s) in respect of the subject land: \_\_\_\_\_

12. **Legal Description** of the subject land (municipality, concession and lot numbers, registered plan and lot numbers, reference plan and part numbers and name of street and number):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

13. **Dimensions of Subject Land** (in Metric & Imperial Units):

Frontage: \_\_\_\_\_ Depth: \_\_\_\_\_ Area: \_\_\_\_\_

14. **Official Plan** – current designation of the subject land: \_\_\_\_\_

15. **Explain how the application conforms to the Official Plan:**

\_\_\_\_\_

16. **Zoning** – current designation of the subject land: \_\_\_\_\_

17. **Rezoning** – Nature and extent of rezoning requested:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

18. **Rezoning** – Reason why rezoning is requested:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

19. **Are there minimum and maximum density requirements on the property:** Yes or No \_\_\_\_\_  
If yes, what are they and are they being met? \_\_\_\_\_

20. **Are there Minimum and maximum height requirements on the property:** Yes or No \_\_\_\_\_  
If yes, what are they and are they being met? \_\_\_\_\_

**21. Does this application propose to implement or alter a boundary of an area of settlement?**

Yes or No \_\_\_\_\_

If yes, please explain the details of the Official Plan or Official Plan Amendment that deal with this matter. \_\_\_\_\_

**22. Does this application propose to remove land from an area of employment? (Hamlet or Special Industrial properties) Yes or No \_\_\_\_\_**

If yes, please explain the details of the Official Plan or Official Plan Amendment that deal with this matter. \_\_\_\_\_

**23. Is the subject land in an area where zoning conditions may apply? Yes or No \_\_\_\_\_**

If yes, please explain how the application conforms to the Official Plan policies relating to zoning with conditions. \_\_\_\_\_

**24. Access** – to the subject land will be by:

_____ Municipal Road – year round	_____ Private Road
_____ County Road	_____ Right-of-way
_____ Provincial Highway	_____ Water
_____ Other public road (specify): _____	

**25. Water Access** – where access to the subject land is only by water:

Docking facilities (specify) _____	Parking facilities (specify) _____
Distance from subject land _____	Distance from subject land _____
Distance from nearest public road _____	Distance from nearest public road _____

**26. Existing Uses** of subject land: \_\_\_\_\_

**27. Length of time** the existing uses of the subject land have continued: \_\_\_\_\_

**28. If known, the date the subject land was acquired by current owner:** \_\_\_\_\_

**29. Existing Buildings – Structures** – Where there are any buildings on the subject land, provide a sketch and indicate for each (In Metric Units):

*Please be aware that an up-to-date location survey will be required for most applications*

Type: _____	Front lot line setback: _____	Height in metres: _____
If known,	Rear lot line setback: _____	Dimensions: _____
Date constructed: _____	Side lot line setback: _____	Floor area: _____
	Side lot line setback: _____	

Type: _____	Front lot line setback: _____	Height in metres: _____
If known,	Rear lot line setback: _____	Dimensions: _____
Date constructed: _____	Side lot line setback: _____	Floor area: _____
	Side lot line setback: _____	

**30. Proposed uses** of the subject land: \_\_\_\_\_

31. **Proposed Buildings – Structures** – where any buildings or structures are proposed to be built on the subject land, indicate for each (In Metric Units):

Type: \_\_\_\_\_ Front lot line setback: \_\_\_\_\_ Height in metres: \_\_\_\_\_  
Rear lot line setback: \_\_\_\_\_ Dimensions: \_\_\_\_\_  
Side lot line setback: \_\_\_\_\_ Floor area: \_\_\_\_\_  
Side lot line setback: \_\_\_\_\_

Type: \_\_\_\_\_ Front lot line setback: \_\_\_\_\_ Height in metres: \_\_\_\_\_  
Rear lot line setback: \_\_\_\_\_ Dimensions: \_\_\_\_\_  
Side lot line setback: \_\_\_\_\_ Floor area: \_\_\_\_\_  
Side lot line setback: \_\_\_\_\_

32. **Water** is provided to the subject land by:

- \_\_\_\_\_ Privately-owned/operated individual well  
\_\_\_\_\_ Publicly-owned/operated piped water system  
\_\_\_\_\_ Privately-owned/operated communal well  
\_\_\_\_\_ Lake or other water body

Other (specify): \_\_\_\_\_

33. **Sewage Disposal** is provided to the subject land by:

- \_\_\_\_\_ Privately-owned/operated individual septic system  
\_\_\_\_\_ Publicly-owned/operated sanitary sewage system  
\_\_\_\_\_ Privately-owned/operated communal septic system  
\_\_\_\_\_ Privy

Other (specify): \_\_\_\_\_

34. **Does the application** permit development on **Privately-owned/operated individual or communal septic systems** and more than 4500 Litres of effluent would be produced per day as a result of the development being completed? \_\_\_\_\_ (This is usually anything above or beyond a regular single family dwelling)

If yes, the following are required:

- a) A servicing options report and Date Received: \_\_\_\_\_  
b) A hydrogeological report Date Received: \_\_\_\_\_

35. **Storm Drainage** is provided to the subject land by:

\_\_\_\_\_ Sewers \_\_\_\_\_ Ditches \_\_\_\_\_ Swales

Other (specify) \_\_\_\_\_

36. **Other Applications** – If known, indicate if the subject land has ever been the subject of an application under the Act for:

___ Approval of a plan of subdivision (under section 51)	File # _____	Status _____
___ Consent (Severance) (under section 53)	File # _____	Status _____
___ Previous rezoning application (under section 34)	File # _____	Status _____
___ Minister's Zoning Order	Ontario Regulation # _____	

37. **Does this application conform to the Provincial Policy Statement:** \_\_\_\_\_

38. **Is the subject land within an area of land designated under any provincial plan or plans** (i.e. Growth Plan, Green Belt Plan, Oak Ridges Moraine Conservation Plan, etc.):

If yes, does the application conform to or does not conflict with the applicable provincial plan or plans:

\_\_\_\_\_

### AUTHORIZATION BY OWNER

I, the undersigned, being the owner of the subject land, hereby, authorize \_\_\_\_\_  
to be the applicant in the submission of this application.

\_\_\_\_\_

Signature of owner

\_\_\_\_\_

Date

\_\_\_\_\_

Signature of witness

### DECLARATION OF APPLICANT

I, \_\_\_\_\_ of the \_\_\_\_\_ of  
\_\_\_\_\_ in the \_\_\_\_\_ of \_\_\_\_\_

solemnly declare that:

All the statements contained in this application and provided by me are accurate and true and I  
make this solemn declaration conscientiously believing it to be true and knowing that it is of the  
same force and effect as if made under oath.

DECLARED before me at the \_\_\_\_\_

of \_\_\_\_\_

in the \_\_\_\_\_ of \_\_\_\_\_

this \_\_\_\_\_ day of \_\_\_\_\_

\_\_\_\_\_

Signature of commissioner, etc.

\_\_\_\_\_

Signature of applicant

I, \_\_\_\_\_, hereby authorize the members of the Township of Otonabee-South  
Monaghan Council or their agent(s)/representative(s) to attend at the property subject to the  
Application(s), located at *[Insert address]* \_\_\_\_\_.

\_\_\_\_\_

Signature of applicant

\_\_\_\_\_

Signature of Witness

This application must be accompanied by a fee of \$750.00 in cash or cheque made payable to the  
Treasurer of the Township of Otonabee-South Monaghan. A separate cheque for \$250.00 will be  
required for Otonabee Region Conservation Authority (where necessary).

Personal information contained on this form, collected pursuant to the Planning Act, will be used for the purpose of responding to the initial  
application. Questions should be directed to the Freedom of Information and Privacy Coordinator at the institution conducting the  
procedures under the Act.

### **Sketch Requirements**

**It will be necessary to submit preliminary site plans for the development at the time of the filing of this application.**

**Minimum requirements will be a sketch showing the following (in metric units):**

- a) the boundaries and dimensions of the subject land;
- b) the location, size and type of all existing and proposed buildings and structures on the subject land, indicating their distance from the front lot line, rear lot line and side lot lines;
- c) the approximate location of all natural and artificial features (for example, buildings, railways, roads, watercourses, drainage ditches, banks of rivers or streams, wetlands, wooded areas, wells and septic tanks) that,
  - i) are located on the subject land and on land that is adjacent to it and
  - ii) in the applicant's opinion, may affect the application;
- d) the current uses of land that is adjacent to the subject land;
- e) the location, width and name of any roads within or abutting the subject land, indicating whether it is an unopened road allowance, a public travelled road, a private road or a right of way;
- f) if access to the subject land will be by water only, the location of the parking and docking facilities to be used;
- g) the location and nature of any easement affecting the subject land.