

**THE CORPORATION OF THE TOWNSHIP OF
OTONABEE-SOUTH MONAGHAN**

BY-LAW NUMBER 2011-34

Being a By-law to Consolidate the Tariff of Fees By-law for the
Corporation of the Township of Otonabee-South Monaghan

Whereas Section 391, of the Municipal Act, S.O. 2001, Chapter 25, as amended, authorizes a municipality to pass by-laws imposing fees or charges on any class of persons.

- a) for services or activities provided or done by or on behalf of it;
- b) for costs payable by it for services or activities provided or done by or on behalf of any other municipality or local board;
- c) for the use of its property including property under its control;
and
- d) for capital costs payable by it for sewage or water services or activities which will be provided or done by or on behalf of it after the fees or charges are imposed.

And Whereas the Municipal Act, S.O. 2001, Chapter 25, Section 396, as amended, authorizes municipal councils to provide for interest charges and other penalties, including payment of collection costs, for fees and charges that are due and unpaid.

Now Therefore the Council of the Corporation of the Township of Otonabee-South Monaghan Enacts as Follows:

1. That fees as listed in Schedules "A" to "D" attached and forming part of By-law 2011-34 are hereby adopted.
2. That there shall be imposed on all fees and charges remaining unpaid on the dates specified for those fees and charges, an interest charge of one and one quarter per cent (1 ¼%) per calendar month thereafter in which such default continues.
3. That by-law 2011-34 or any other fee in any by-law in consistent with these fees and charges is hereby repealed.

4. HST will be applied on applicable schedules where indicated.
5. That this by-law shall come into force and take effect on the 18th day of July unless specified in the Schedule.

By-law 2011-34 introduced and deemed to be read a first, second and third time, passed and properly signed and sealed this 18th day of July A.D. 2011.

David P. Nelson, Reeve

Heather Scott, Clerk

Schedule "A"

As per By-law _____

	Fee Charged
Treasury Department	
Tax Certificates	\$ 40.00
Returned Cheque Fee	\$ 25.00
Tax Sale – Admin Fee	\$1,000.00
Tax Sale – Extension Agreement	\$ 200.00
Tax Sale – Outside Agency Fee	Actual Fees Charged
Bailiff Fee	Actual Fees Charged
Collection Agency Fee	Actual Fees Charged

	Fee Charged
Administration	
Photocopies per page	\$ 0.25
Fax Service	\$ 1.00
Municipal Pins	\$ 5.00
Blue Boxes	\$ 5.00

	Fee Charged
Freedom Of Information & Protection of Privacy Act	
Fees are defined in the Freedom of Information & Protection of Privacy Act, R.S.O. 1990 Regulation 460, amended to O.Reg. 92/07 and as amended from time to time	\$ 5.00 Filing Fee
Closed Meeting Investigator	\$100.00 per hour plus applicable taxes. Reimbursement for other reasonable expenses: food, hotel costs, mileage
Photo-copies & print outs	\$ 0.25 / page
Manually searching for a record after the first 2 hours	\$15.00 / hour
Preparation of record for disclosure	\$15.00 / hour
If a Head believes the cost of the search will exceed \$25.00, the Head may require a deposit equal to 50% of the estimate before completing the search	To be determined

	Fee Charged
General Licensing	
Lottery License (minimum \$10.00 per licence)	3% of prize value
Marriage Licence	
Civil Ceremony (Council Chambers)	\$125.00
Civil Ceremony (other location)	\$300.00
Mileage	\$350.00
	Current Municipal Rate

	Fee Charged
Arena	
Hockey Ice	
Prime Time – 5:00 pm to 12:00 am	\$163.00
Day Time – Mon to Fri until 5:00 pm	\$103.00
O.M.H.A.	\$116.00
Figure Skating Club	\$116.00
Curling Ice	
Regular	\$ 85.00
K.C.C. Bonspiels	\$ 72.00
North Shore School	\$ 56.00
Junior Curlers	\$ 56.00
Room Rental Rates	
Nightly Rate	\$378.00
Nightly Rate (licenced)	\$366.00
Township functions	\$185.00
Bingo Club	\$144.00
Small Hall	
Hourly (min. 2 hrs)	\$ 50.00
Receptions	\$161.00
O.M.H.A.	\$133.00
Township functions	\$108.00
Curling Club - licenced	\$192.00
Ice Floor	
Reception	\$600.00
Lions	\$840.00
Ball Hockey	\$ 78.00
Kitchens	

Gold Room	\$ 55.00
Small Hall	\$ 30.00
Bar Drinks	
Wine, Beer Liquor	\$ 4.50
Coolers	\$ 5.00

Schedule "B"

As per By-law _____

	Fee Charged
Public Works	
Driveway Entrance Permits	\$ 75.00
Road Closures	
Initial Deposit with Application (administration fee)	\$ 250.00
Preliminary Deposit if given approval " <i>in principle</i> " (legal and planning fees – all costs will be paid by applicant)	\$3,000.00
Minimum Sale Price (unless otherwise ordered by Council)	
	\$ /sq.ft
	\$ /sq. m
	\$ / foot frontage

Schedule "C"

As per By-law _____

	Fee Charged
Dog Licence – Lifetime Registration	
Fees: January 1 – March 31	
First & Second Dog Per Household:	
Each Dog	\$ 15.00
Spayed / Neutered	\$ 10.00
Third & Subsequent Dogs Per Household:	
Each Dog	\$ 25.00
Spayed / Neutered	\$ 20.00
Late Registration Fee (after March 31st)	\$ 15.00
Other Fees	
Replacement Tag	\$ 5.00
Postage Fee for Mailed Tags	\$ 5.00
Pick-Up Fees	
Any person owning a dog which is found running at large and is confined by the Dog Control Officer shall play pick-up fees as set out below:	
1 st Offence in any 12 month period	\$30.00 per dog plus Boarding Fees
2 nd Offence in any 12 month period	\$60.00 per dog plus Boarding Fees
3 rd and Subsequent Offence in any 12 month period	\$120.00 per dog plus Boarding Fees
Kennel Licence	
Commercial Boarding Kennel (First Time)	\$200.00
Commercial Boarding Kennel (Renewal)	\$150.00
Commercial Breeding Kennel (First Time)	\$175.00
Commercial Breeding Kennel (Renewal)	\$125.00
Private Kennel (First Time)	\$150.00
Private Kennel (Renewal)	\$100.00

Schedule "D"

To By-law _____

	Fee Charged
Planning Department	
Letters	
a) Building/Workorder Compliance	\$ 40.00
b) Zoning Compliance	\$ 40.00
c) Survey Compliance	\$ 40.00
d) Fax Response	\$ 10.00
Documents	
Zoning By-law – Hardcopy	\$ 75.00
Zoning By-law – CD	\$ 25.00
Official Plan – Hardcopy	\$ 75.00
Official Plan – CD	\$ 25.00
Applications	
Minor Variance	\$1,000.00
Minor Variance Administrative Fee	\$ 500.00
Zoning By-law Amendment	\$1,000.00
Zoning By-law Administrative Fee	\$ 500.00
Official Plan Amendment	\$2,000.00
Official Plan Admendment Administrative Fee	\$ 500.00
Site Plan Control By-law - New	\$3,000.00
Site Plan Control By-law - Amendment	\$1,500.00
Encroachment Agreement	\$ 200.00 + cost
Development Fees	
Cash-in-lieu of Parkland	\$1,000.00
Agreements	
Pre-development Agreement – Administrative Fee	\$ 500.00
Pre-development Agreement – Preliminary Deposit	\$5,000.00 - \$15,000.00

****Note: All planning application deposits are initial deposits towards legal and planning costs, the applicant is responsible for any and all legal, planning and administrative costs and will be invoiced accordingly throughout the application.**

